

The New Hampshire Public Health Association (NHPHA), a membership organization dedicated to strengthening New Hampshire's public health system, is seeking a self-directed, positive, and committed Executive Director to be the key management leader of the Association. NHPHA is a mission-driven nonprofit serving public health professionals and stakeholders across the state through its advocacy, awareness, and professional development work. NHPHA was established in 1990 and legally incorporated in 1992 as a 501c(3) private, not-for-profit organization, and in January 2004, declared 501c(3)(h) status. Our Mission is to strengthen the state's public health system to improve health, prevent disease, and reduce costs for all.

If you have strong leadership, management, organizational, and interpersonal skills, this position offers an opportunity to work with public health leaders across New Hampshire on issues that make a difference in people's lives. If selected, you'll work closely with the volunteer NHPHA Board to assure that the organization achieves its goals. You'll be responsible for creating and sustaining key partnerships, and overseeing the administration, programs, staff, and the strategic plan of the organization.

A successful candidate will establish and maintain effective working relationships with Board members, partners and the general public and have the knowledge, skills and abilities to proactively manage NHPHA operational functions including: grant writing and fundraising; supervision and personnel management; financial management; program development and events; advocacy; member services; and marketing and community outreach.

Preferred qualifications include Master's degree in public health, health, public administration or equivalent and six years of related experience, or a Bachelor's degree in public health, health, public administration or equivalent and ten years of related experience. Additional desired qualifications include previous experience with not for profit organizations. Click on the link below to see the full job description:

<https://www.nhpha.org/internships-and-job-postings>

This is a part-time position for 24-hours per week that supervises two part-time staff. Potential exists for expansion of NHPHA memberships and other funding to support a full-time Executive Director position. The position requires some evening and occasional weekend hours. The work environment includes the ability for a mix of virtual work and work in the Concord office and requires some travel both within New Hampshire and nationally.

For more information about this exciting opportunity, contact Gail Tudor, NHPHA Board President-Elect and Search Committee Chair, at board@nhpha.org. To apply, please submit a letter of interest, resume/CV and two professional references to board@nhpha.org, ATTN: Gail Tudor. **Please place "ED position" in the email subject line.** Applications must be received by **October 1st**.

NHPHA is an equal opportunity /affirmative action employer and values a diversity of knowledge, skills, and abilities.