



CITY OF NASHUA NOTICE OF VACANCY

POSITION: Energy Manager

DEPARTMENT: Buildings & Grounds

HOURS WORKED: Monday to Friday - 8:00am – 5:00pm

AFFILIATION: Unaffiliated

SALARY & GRADE: Grade 17 – Salary dependent upon experience

PRIMARY DUTIES

Reporting to the Mayor, the Energy Manager will promote responsible use of natural resources primarily by managing the use of energy resources in municipal and school buildings, and with respect to City vehicles. The Energy Manager will provide analysis, information and recommendations to the Mayor, and collaborate with utility providers, energy service and equipment providers to coordinate Nashua's energy and sustainability programs.

QUALIFICATIONS

Must have experience in environmental and energy programs, with knowledge of the latest principles, methods, and techniques of renewable energy and energy efficiency programs. A 4-year degree in engineering, technology, or environmental science and a current Certified Energy Manager (CEM) certificate and experience with LEED practices and building certifications is preferred. Knowledge of municipal administration, grant writing, and experience with EPA's Energy Star Portfolio Manager is preferred. Must be proficient in the use and application of computer-based information, spreadsheet, word processing, related office management applications and specialized software related to energy management. Demonstrated organizational and project management skills and the ability to establish and maintain effective relationships with employees, legislators, constituents, public and private agencies. A valid driver's license and/or access to transportation for business use is required.

APPLICATION PROCEDURE

Submit cover letter, application, resume, and three professional references at:
<http://applitrack.com/nashua/onlineapp/>

EQUAL OPPORTUNITY EMPLOYER - Recruiting practices shall be consistent with State and Federal Law (07/16/2019)